

**Dr. Bhupen Hazarika Regional Government Film and Television Institute  
(A Government of Assam Institution)  
Sila, Changsari, Guwahati-781101, Assam**

Procurement of Internet Leased Line and Wi-Fi Controller Services through Tender for  
Dr. Bhupen Hazarika Regional Government Film and Television Institute

**Estimated Tender Value**

1. Rupees Four Lakh Only for One year term with installation and will be calculated in Actual Months in a Financial Year: (For whole premises of the Institute)

To

Phone :

Email :

Date :

**All the interested vendors**

**Dispatch No:**

**SUBJECT:** NOTICE INVITING QUOTATION FOR “SUPPLY, INSTALLATION AND PROVIDE SERVICE OF INTERNET LEASED LINE AND WI-FI CONTROLLER SERVICES” at the premises of Dr. Bhupen Hazarika Regional Government Film and Television Institute.

Dear Sir/ Madam,

The Director, Dr. Bhupen Hazarika Regional Government Film and Television Institute, Government of Assam invites quotations affixing court fees stamp of Rs 8.25 only for **SUPPLY, INSTALLATION AND PROVIDE SERVICE OF INTERNET LEASED LINE AND WI-FI CONTROLLER SERVICES** at the premises of Dr. Bhupen Hazarika Regional Government Film and Television Institute as per details mentioned herewith.

(1) Terms & Conditions:

- i. Duly filled, signed and sealed copy of ‘Statement of Compliance to essential Terms & Conditions’ along with the Technical Bid must be submitted along with the quotation.
- ii. The bid documents are not transferable and the seal and signature of the authorized official of firms must appear on all the papers and envelopes submitted.

Kindly read both the Instructions and Terms properly and see that instructions and terms are fully understood and complied. No correspondence shall be entertained in case your quotation is rejected on ground of not complying with our instructions, terms and conditions. In case of doubt please contact us at ...rgftiassam@gmail.com.

Thanking you.

Yours Sincerely,

Sd/-

Director

Dr. Bhupen Hazarika Regional Government Film and Television Institute

**INSTRUCTION TO BIDDERS**

**A. Estimated Tender Value: Rs 4,00,000/- (Rupees Four Lakh Only)**

**B. Important Date and Time :**

**(i) Last date & Time of receipt of Tender : 10.09.2021, (1.00 P.M.)**

**(ii) Time of opening Tender : 10.09.2021, (1.30 P.M.)**

**(iii) Venue of Bid opening : The Director, Dr. Bhupen Hazarika Regional Government Film & Television Institute, Sila Changsari, Guwahati-781101.**

**QUOTATION FOR SUPPLY, INSTALLATION AND PROVIDE SERVICE OF INTERNET LEASED LINE AND WI-FI CONTROLLER SERVICES AT THE PREMISES OF DR. BHUPEN HAZARIKA REGIONAL GOVERNMENT FILM AND TELEVISION INSTITUTE UNDER THE DEPARTMENT OF CULTURAL AFFAIRS, GOVERNMENT OF ASSAM**

**LAST DATE OF SUBMISSION: .....**

**To,  
DIRECTOR,  
DR BHUPEN HAZARIKA REGIONAL GOVERNMENT FILM AND TELEVISION INSTITUTE**

From: M/s \_\_\_\_\_

Phone No. : \_\_\_\_\_

Email ID : \_\_\_\_\_

## **TERMS & CONDITIONS:**

### **1. Condition of Tender:**

a) The Director, DBHRGFTI reserves the right to reject any or all tenders, wholly or partly or close the tender at any stage prior to the award of contract.

b) The bid of any bidder who has not complied with one or more of the conditions of eligibility criteria and / or fails to submit the required documents as required / or mentioned in tender document is liable to be summarily rejected.

### **2. Eligibility for Bidders:** The Agencies that fulfill the following requirements shall be eligible to apply:

a) The agency/ firm should provide end to end connectivity on its own network (via local loop) on Optical Fibre Cable in Ring Topology.

b) The agency/firm would ensure that the local loop provisioning does not violate regulations as laid by Government of Assam / TRAI in respect of such links/ networks. Bidder will be responsible for making all the payments towards the local loop charges/rentals/WPC Charges etc.

c) The agency/ firm must have a fully functional Network Operation Center(s) (NOC) to monitor and manage the ILL link(s), which should be fully operational 24 X 7 X 365 days. List of NOC(s) must be enclosed with technical bid.

d) The agency/firm must have adequate bandwidth at the backend to provide the desired bandwidth. Self-certified supporting document must be enclosed with technical bid.

e) The bidder should not have been debarred and/ or blacklisted by any Central Government / or any State Government/ Autonomous Department(s)/Body consecutively during last three completed financial years. An affidavit to that effect on Non-Judicial Stamp paper of Rs. 10/- duly notarized should be enclosed with the technical bid. The Performa of the affidavit is attached with the tender as Annexure-A.

f) The link provided by the bidder should be DDOS protected.

g) The bidder should have Average Annual Turnover of at least Rs. 60 Lakh in the last three completed financial years ending 31/03/2021. Certificate from a Chartered Accountant should be attached.

### **3. Deposits and Submission:**

The bidder shall be required to submit a refundable earnest money (EMD) for an amount of Rs. 20,000/- (Rupees Twenty thousand only) through Demand Draft issued by a Nationalized Bank, favouring "Director, Dr. Bhupen Hazarika Regional Government Film & Television Institute". Earnest Money Deposit must be enclosed in the envelope superscripted with details of tender no, subject etc.

The earnest money deposit of the bidder, whose tender has been accepted, will be returned on the submission of performance security. Earnest money deposit of the successful bidder shall be forfeited, if he refuses or neglects to execute the contract or fails to furnish the required performance security within the time frame as specified by the Institute.

After the award of the contract to the successful bidder, the Demand Draft for earnest money deposit of all the others bidder(s) will be refunded.

### **4. LOCAL CONDITIONS:**

i. It shall be the responsibility on each bidder to fully inform /acquaint / familiarize itself with local conditions and factors, which may have any effect on the execution of services to be rendered under the contract. All bidder (s) intending to bid shall visit and make themselves thoroughly acquainted with the local site conditions.

ii. Institute shall presume that the bidder has understood and agreed that all the relevant factors have been kept in view while submitting the bid. No financial adjustment arising thereof shall be permitted by the Institute, on the basis of any non- clarity of information about local conditions being pleaded by the bidder.

iii. Further, no claim for financial adjustment being made by the contract awarded on this tender document will be entertained by Institute.

## **5. VALIDITY:**

Quoted rates must be valid for a period of 360 days from the stipulated last date of submission of bid. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. In case the bidder(s) withdraws, modifies or changes his offer during the bid validity period, the earnest money deposited by him shall be forfeited without assigning any reason thereof; the bidder(s) should be ready to extend the validity, if required.

## **6. DELIVERY, PERIOD, INSTALLATION AND COMMISSIONING:**

i. The contracted deliverables should be delivered to Dr. Bhupen Hazarika Regional Government Film and Television Institute, Sila, Changsari, Guwahati-781101. The delivery period of the said tasks should be adhered to as will be mentioned in the Award of Contract.

ii. Project will be completed within 10 days from the date of issue of the Letter of Intent (LOI) / Work order. All the aspects of safe delivery, installation, commissioning and uplink of the connectivity shall be the exclusive responsibility of the Service Provider.

iii. If the Service Provider fails to uplink the connectivity by the specified date, then the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as penalty, a sum equivalent to 1% per week and the maximum deduction is 10% of the contract price of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance. Once the maximum is reached, the Purchaser reserves the right to terminate the Contract.

## **7. PAYMENT TERMS & CONDITIONS:**

i. All the payments to the bidder by the Institute shall be made through NEFT/RTGS only with applicable TDS in accordance with the Govt. of Assam guidelines from time to time and on receipt of fund from the Government through FOC.

ii. Income tax and all other applicable taxes shall be deducted at source as per prevailing Govt. Rules in this regard.

iii. Penalty if any shall be deducted from the bill.

## **8. CONTRACT PERIOD:**

a) The contract period for providing the Internet Leased Line Connectivity to the Institute premises would be initially for a period of one year from the date of issue of work order. The period may be extended further (as decided by the Institute) if mutually agreed between the Institute and the selected bidder with subject to requirement and satisfactory delivery of services and on same Terms & Conditions.

b) For the add on, Purchase Order issued thereafter, as per quoted rates, the period will be from the date of commissioning of such additional ILL to a period co-terminus with the period of ILL at clause 8 (a) above.

c) Thereafter on annual requirement and renewable basis subject to satisfactory performance from the date of commissioning of the Internet Services (Before the end of first contracted period the performance of the service provider shall be evaluated and based on the satisfactory performance the contract shall be renewed for the next year on the same terms and conditions) and may be further extended based on the requirement of the Institute on yearly basis, unless it stands cancelled on expiry of contract or on written notice by the service provider within 30 days.

No hike in price would be admissible. However, if the prices are reduced on any account, benefit of the same should be passed on to the Institute. The Director, DBHRGFTI reserves the right to renegotiate the annual charges at the end of every year of service, after the first year of service.

## **9. TENDER PREPARATION COST:**

The bidder shall solely bear all costs associated with the preparation and submission of the bid, including the site visit etc. The Institute shall in no case be responsible or liable for such costs, regardless of the conduct or outcome of the tender process. In no case such costs shall be reimbursed by the Institute.

## **10. No Claim Certificate:**

The ISP shall not be entitled to make any claim, whatsoever, against the Institute under or by virtue of or arising out of this contract nor shall the Institute entertain or consider any such claim, if made by the ISP after, ISP have signed a "no claim" certificate in favour of the Institute in such forms as shall be required by the client after the works are finally accepted.

## **11. Confidentiality:**

The ISP and/or sub-contractor(s) and their personnel shall not, either during the term or after expiration of this contract, disclose any proprietary or confidential information relating to the services, contract or the client's business or operations without the prior written consent of the client.

## **12. FINANCIAL BID:**

- a)** Financial bid should be in the format enclosed with tender as Annexure "B".
- b)** The bid should be clearly filled or typed and signed in ink legibly giving full address of the bidder. The bidder should quote the price in figures with his full signature. The Tender should be duly signed by the authorized persons.
- c)** Taxes and other levies, if any, are to be specified clearly in the bid.

## **13. TENDER EVALUATION:**

The Institute will evaluate all the proposals to determine whether these are complete in all respects as specified in the tender document. Evaluation of the proposals shall be done in two stages as:

### **(a) Level - I (Technical Evaluation):**

1. The Institute shall evaluate the technical bid(s) to determine whether these qualify the essential eligibility criteria, whether the bidder has submitted the EMD whether any computational errors have been made, whether all the documents have been properly signed & stamped, whether all the documents as mentioned / or required to submitted with technical bid are submitted and whether bids are completed and generally in order.

2. After evaluation of technical bid(s), a list of the qualifying bidder(s) shall be made. Short-listed bidder(s) shall be informed by the Institute on the day of opening of the Technical Bids or through Contact No. regarding the date, time and place of opening of financial bid(s) and they may attend or depute their authorized representative/s to attend the opening of financial bid(s) on the scheduled date & time. The representative(s) should have a letter of authority on company letter head along with Government recognized photo identity card to attend the price bid(s) opening event.

### **(b) Level –II (Financial Evaluation):**

- (i) The financial bid(s) shall be evaluated on the basis as mentioned in Annexure B.

## **14. AWARD OF CONTRACT:**

After due evaluation of the financial bid(s), the Institute will award the contract to the lowest bidder (hereinafter referred to as the "Service Provider").

## **15. COMMENCEMENT OF CONTRACT:**

The Service Provider shall commence the work from the date of receipt of acceptance of the Letter of Intent (LOI) / Work Order and complete the work within 10 working days from the receipt of the work order.

## **16. PERFORMANCE SECURITY:**

**a.** The Service Provider shall be required to furnish a Performance Bank Guarantee (P.B.G.) within 30 days for the date of issue of LOI/Work Order for an amount equal to 5% of Work Order value which shall include all applicable taxes and duties.

b. The P.B.G. as furnished by the Service Provider shall remain valid for a period of 60 (Sixty) days beyond the date of completion of all contractual obligations of the Service Provider under the agreement to be executed by and between the Institute and the Service Provider.

c. In case the period of contract is extended further by the Institute in consultation with the Service Provider, the validity of P.B.G shall also be extended by the Service Provider accordingly so that such P.B.G. shall remain valid for a period of sixty days after the expiry of the obligations of the Service Provider for the extended period.

#### **17. SERVICE PROVIDER OBLIGATIONS:**

i. The Service Provider shall be responsible for providing the ILL (1:1 contention ratio) managed leased line Internet connectivity at the Institute premises at all times throughout the contract period.

ii. The Service Provider shall be responsible for installation, commissioning and configuring of hardware for connectivity providing, configuring and provisioning a suitable edge router. The service provider will maintain the OFC and equipment to provide Internet & Wi-Fi Services to the Institute premises for efficient running at all times of the contract.

iii. Liaisoning (if required) with other firm(s) for obtaining point to point connectivity between service provider node and the Institute shall be the responsibility of the Service Provider.

iv. The Service Provider would ensure that the local loop provisioning does not violate any regulations as laid by TRAI in respect of such links / networks. Service Provider shall be responsible for making all the payments towards the local loop charges / rentals / WPC charges etc.

v. The Service Provider will do preventive maintenance once a quarter for upkeep of the systems running. The schedule will have to be adhered to strictly.

vi. The Institute will not purchase any hardware and service provider will have to provide all the required hardware or latest technology from time to time and will also be fully responsible for its maintenance.

#### **18. SERVICE LEVEL GUARANTEE AND RESPONSIBILITIES:**

i. The Service Provider shall provide the Internet leased line (1:1 contention ratio) (on optical fiber) for an uncompressed and unshared connectivity at all the time (24 X 7 X 365) at the Institute premises located at Sila, Changsari, Guwahati-781101.

ii. To provide a minimum subnet of 32 Public IPv4 addresses including Reverse Lookups configured at these IP's.

iii. Network Availability (uptime): More than 99.5 % per month.

iv. Reports for performance, monitoring / usage to be submitted by the service provider on monthly basis or as per requirement of the Institute.

v. The response time for attending the faults will be 1 hour after they are reported to the service provider. The service provider will rectify the faults within 4 hours failing which; the vendor will arrange temporary replacements. The services shall be provided 24 X 7 X 365. **The bidder must give an Undertaking in the Non Judicial Stamp paper of Rs. 10/- stating this point for clarification.**

vi. All repairs and maintenance of the equipment installed for the provisioning of services, the equipment will remain under control of service provider during the concurrency of service contract.

#### **19. Sub-Contracting or Sub-Letting:**

The bidder is prohibited from sub-contracting or sub-letting of the work to any other agency.

## **20. Cancellation / Termination of Contract:**

1. In cases where the contractor fails either to accept the order or to acknowledge the order without any pre-conditions within the stipulated time or fails to start the work according to the work schedule or fails to ensure satisfactory progress of the work, the Institute reserves the right to cancel/ terminate the contract by giving one-month notice at the cost and risk of the contractor.

2. Under any other circumstances, a notice period of two months will be required, from either side for termination of the complete contract or part thereof.

## **21. FORCE MAJEURE:**

The Service Provider shall not be liable for forfeiture of its earnest money/ performance security deposit, liquidated damages, or termination for default, if and to the extent that it's delay in performance or other failure to perform its obligations under the contract is the result of an event of Force Majeure. For purposes of this Clause, "**Force Majeure**" means an event or situation beyond the control of the Service Provider that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be limited to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

## **22. Fall Clause:**

The BIDDER undertakes that the bidder has not supplied / is not supplying similar product/ systems or subsystems at a price lower than offered in the present bid in respect of any other department of State Government/Central Government /Autonomous Body or PSU and if it is found at any stage that similar product / system or sub-system was supplied by the BIDDER to any other office/ institution of State Government / Central Government or PSU at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the BIDDER to the BUYER, if the contract has already been concluded.

## **23. ARBITRATION:**

a) In case of any dispute or difference arising out of or in connection with the tender conditions / job order and Contract, the Institute and the Service Provider will address the dispute / difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole Arbitrator to be appointed by the Institute. Expenditure incurred towards costs of arbitration will be borne as decided by the Arbitrator.

b) The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Guwahati only. The decision of the Arbitrator shall be final and binding on both the parties.

## **24. JURISDICTION:**

The courts at Guwahati alone will have the jurisdiction to try any matter, dispute or reference between parties arising out of this tender / contract. It is specifically agreed that no court outside and other than Guwahati High Court shall have jurisdiction in the matter.

## **25. CLARIFICATION:**

The prospective bidder(s) requiring any technical/financial clarification regarding the tender document (Technical Specification) are requested to contact as below:

**Technical / Financial:** Audiography & Sound Engineering Department, Dr. Bhupen Hazarika Regional Government Film and Television Institute, Sila, Changsari, Guwahati-781101  
Contact No. 98640-40919 (Faruk Iqbal, Lecturer A & Sound Engineering Deptt.),  
Email: rgftiassam@gmail.com

At any time prior to the deadline for submission of bids, the Institute may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder(s), modify the tender document by amendment.

The amendment will be published on Institute website, In order to afford prospective bidder(s) reasonable time in which to take the amendment into account in preparing their bid, the Institute may, at its discretion extend the deadline for the submission of Tender.

Bidder should take into account any Corrigendum published on the Tender document before submitting their bids. All such Corrigendum will be placed on Institute Website <https://dbhrgfti.assam.gov.in>. Intending bidders are advised to visit the Institute website for regular updates, if any, till the closing date of tender for any corrigendum/ addendum/amendment. The Institute will not be responsible for ignorance of Corrigendum.

## **26. EARNEST MONEY DEPOSIT**

**A.** While submitting bid, the BIDDER shall deposit an amount mentioned in tender document as Earnest Money.

**B.** The Earnest Money shall be valid up to a period of 180 days or the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period, whichever is later.

**C.** No interest shall be payable by the BUYER to the BIDDER on Earnest Money for the period of its currency.

**D.** In case of successful BIDDER, EMD will be returned within 15 days from the date of submission of Performance Bank Guarantee (P.B.G of 5% of Work Order Value).

## **27. SECURITY DEPOSIT /PERFORMANCE GUARANTEE:**

**A.** Performance Bank Guarantee is mandatory.

**B.** Successful bidder should submit performance guarantee as prescribed above to be received in the office of the Director, Dr. Bhupen Hazarika Regional Government Film and Television Institute, Sila, Changsari, Guwahati-781101, on or before 30 days from the date of issue of order acknowledgement. The performance guarantee bond to be furnished in the form of Bank Guarantee as per **Annexure-C** of the tender documents, for an amount as mentioned in the tender document.

**C.** The Performance Guarantee should be established in favour of "Director, Dr. Bhupen Hazarika Regional Government Film and Television Institute" payable at Changsari, Guwahati.

**D.** Performance Guarantee Bond shall be for the due and faithfully performance of the contract and shall remain binding, notwithstanding such variations, alterations for extensions of time as may be made, given, conceded or agreed to between the successful bidder and the purchaser under the terms and conditions of acceptance to tender.

**E.** The successful bidder is entirely responsible for due performance of the contract in all respects according to the speed, intent and meaning of the terms and conditions and specification and all other documents referred to in the acceptance of tender.

**F.** The Performance Security as furnished by the Service Provider shall remain valid for a period of Sixty days beyond the date of completion of all contractual obligations of the Service Provider under the agreement to be executed by and between the Institute and the Service Provider.

## **28. Documents Required:**

ISP License, Trade License, Up-to-date GST Registration Certificate, Firm Registration Certificate, Pan Card, Bank Account Statement etc.

**29. Signing of Bid:** Each and every page of the bid should be serially numbered and sign by the bidder or his authorized representative. Strike off any kind should be duly attached by the bidder else the bid will summarily reject.



**GENERAL INSTRUCTIONS TO BIDDERS:**

1. The scopes of work or stores to be tendered are available in the complete bid documents which can be viewed /downloaded from the Institute website <https://dbhrgfti.assam.gov.in>.
2. All Corrigendum/Amendment/Corrections, if any, will be published on the Institute website <https://dbhrgfti.assam.gov.in> .
3. All documents/papers submitted by the bidder must be legible.

**Encl.: Scope of Work along with Specifications Details.**

**Sd/-  
Director**  
**Dr. Bhupen Hazarika Regional Government Film and Television Institute**

**Annexure – A**

**DECLARATION REGARDING BLACKLISTING / DEBARRING FOR TAKING PART IN TENDER.**

(To be executed & attested by Public Notary / Executive Magistrate on Rs. 10/- non judicial Stamp paper by the Bidder)

I /We \_\_\_\_\_(Bidder) hereby declare that the firm / agency namely M/s. \_\_\_\_\_has not been blacklisted or debarred in the past by Union / State Government/Autonomous or any organization from taking part in tenders in India.

**Or**

I/ We (Bidder) hereby declare that the Firm / agency namely M/s.\_\_\_\_\_ was blacklisted or debarred by Union/State Government/Autonomous or any Organization from taking part in tenders for a period of \_\_\_\_\_years w.e.f . \_\_\_\_\_to\_\_\_\_\_. The period is over on and now the firm/company is entitled to take part in tenders.

In case the above information found false I / we are fully aware that the tender/ contract will be rejected / cancelled by The Director, Dr. Bhupen Hazarika Regional Government Film and Television Institute, Sila, Changsari, Guwahati-781101, and EMD / DD shall be forfeited.

In addition to the above, The Director, Dr. Bhupen Hazarika Regional Government Film and Television Institute, Sila, Changsari, Guwahati-781101, will not be responsible to pay the bills for any completed / partially completed work.

DEPONENT

Attested:

(Public Notary/ Executive/Magistrate)

Name:

Address:

**Annexure – B**

**Format for Financial Bid**

Sl. No.	DESCRIPTION		MONTHLY CHARGES (In INR)	ANNUAL CHARGES (In INR)	OTHERS (IF ANY) (In INR)	APPLICABLE TAXES (In INR)	TOTAL (INCLUDING ALL APPLICABLE TAXES) IN A YEAR (In INR)
	ITEM	CAPACITY (In Mbps)					
A.	One number Internet Connectivity Leased Line (1:1, uncompressed and unshared) including all hardware, software etc.	50					
<b>Total for L1 Calculation (In INR)</b>							
Total amount in words: Rupees.....Only.							

**Note:-**

**a)** Lowest bidder (L1) will be determined by the Total Amount (Incl. of all applicable taxes) provided for one year.

**b)** The payments to the bidder by the Institute shall be made through NEFT/RTGS only with applicable TDS in accordance with the Govt. of Assam guidelines from time to time and on receipt of fund from the Government through FOC.

**c)** Indicate Not Applicable (NA), if any section (in this format) is not applicable.

**d)** The rates quoted are FOR at destination i.e. The Director, Dr. Bhupen Hazarika Regional Government Film and Television Institute, Sila, Changsari, Guwahati-781101 and should be in Indian rupees only. Price must to be quoted both in figures and in words. In case of a discrepancy in the two, price quoted in words will be taken as valid.

**e)** We have gone through the terms & conditions stipulated in the Tender Document and confirm to abide by the same.

**f)** No other charges would be payable by the Institute.

Place:

Signature\_\_\_\_\_

Date:

Name of Authorized Signatory\_\_\_\_\_

(Affix Office/Firm's Seal)

**Annexure-C**

**FORMAT FOR PERFORMANCE BANK GUARANTEE (PBG)**

(TO BE ESTABLISHED THROUGH ANY OF THE NATIONALISED COMMERCIAL BANKS (WHETHER SITUATED AT GUWAHATI OR OUTSTATION) WITH A CLAUSE TO ENFORCE THE SAME ON THEIR LOCAL BRANCH AT GUWAHATI)

To,  
The Director,  
Dr. Bhupen Hazarika Regional Government Film and Television Institute,  
Sila, Changsari, Guwahati-781101

**Sub: LETTER OF GUARANTEE.**

WHEREAS for The Director, Dr. Bhupen Hazarika Regional Government Film and Television Institute, Sila, Changsari, Guwahati-781101 (Buyer) has invited tender vide their Tender No.....,dated ....., for procurement of "30 Mbps Internet Leased Line and Wi-Fi Controller Services " for Dr. Bhupen Hazarika Regional Government Film and Television Institute, Sila, Changsari, Guwahati-781101 AND WHEREAS the said tender document requires that eligible successful bidder (seller)..... wishing to supply the Item(s) etc. in response thereto shall establish an irrevocable Performance Bank Guarantee in favour of "The Director, Dr. Bhupen Hazarika Regional Government Film and Television Institute, Sila, Changsari, Guwahati-781101" in the form of Bank Guarantee for Rs..... (5% of the contract value) and the Performance Bank Guarantee shall remain valid for a period of 60 (Sixty) days beyond the date of completion of all contractual obligations of the seller, including warranty and AMC obligations from the date of issue of Performance Bank Guarantee and the eligible successful bidder (the seller) shall submit the same within 15 (Fifteen) days from the date of Award of Contract. NOW THIS BANK HEREBY GUARANTEES that in the event of the said bidder (seller) fails to abide by any of the conditions referred to in tender document / Award of Contract / performance of the equipment / machinery, etc. this Bank shall pay to "The Director, Dr. Bhupen Hazarika Regional Government Film and Television Institute, Sila, Changsari, Guwahati-78110" on demand and without protest or demur Rs.....(Rupees..... ) Only.

This Bank further agrees that the decision of The Director, Dr. Bhupen Hazarika Regional Government Film and Television Institute, Sila, Changsari, Guwahati-781101 (Buyer) as to whether the said bidder (Seller) has committed a breach of any of the conditions referred in tender document / Award of Contract shall be final and binding. We, ..... (name of the Bank & branch) hereby further agree that the Guarantee herein contained shall not be affected by any change in the constitution of the bidder (Seller) and The Director, Dr. Bhupen Hazarika Regional Government Film and Television Institute (Buyer).

Notwithstanding anything contained herein:

1. Our liability under this Bank Guarantee shall not exceed Rs. ....(Indian Rupees only).
2. This Bank Guarantee shall be valid up to..... (date) and,
3. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if Dr. Bhupen Hazarika Regional Government Film and Television Institute serve upon us a written claim or demand on or before.....(date).

This Bank further agrees that the claims if any, against this Bank Guarantee shall be enforceable at our branch office at..... situated at..... (Address of local branch).

Yours faithfully,

Signature and seal of the guarantor:

Name of Bank:

Address:

Annexure-D

**COMPLIANCE CERTIFICATE**

**(A Certificate of compliance to NIQ terms to be enclosed in the Technical Bid)**

Sl. No.	NIQ Terms and Conditions	Yes/No/NA
1.	EMD of Rs. 20,000/- (Refundable) submitted (Appropriate Certificate enclosed)	
2.	Tender Document Cost of Rs. 1,000/- (Non Refundable) submitted	
3.	Rate quoted as per Instructions	
4.	Validity of quoted rate for 360 days agreed	
5.	Self-certified supporting document regarding having of adequate bandwidth at the backend to provide the desired bandwidth attached	
6.	Declaration on Blacklisting at <b>Annexure-A</b> in Non Judicial Stamp Paper of Rs. 10/- submitted	
7.	Certificate from CA declaring Average Annual Turnover of at least Rs. 60 Lakh in the last three completed financial years ending 31/03/2021 attached	
8.	Delivery and Installation Terms & Conditions agreed	
9.	Payment Terms & Conditions agreed	
10.	Warranty Period agreed	
11.	PBG Terms & Conditions agreed	
12.	Conditions on Service Provider Obligations agreed	
13.	Undertaking in the Non Judicial Stamp paper of Rs. 10/- stating the point at Sl. 18 (v) submitted	
14.	<b>Literature:</b> Printed Literature provided	
15.	Dealership/Distributorship certificate (in case of dealers/agents) provided	
16.	<b>Sales Service:</b> Address of After Sales Service Centre in India provided	
17.	Manufacturer Certificate (If any) provided	
18.	ISO/ISI Certification provided (If any)	
19.	All the applicable Law, Terms & Conditions agreed	

Date:

Signature \_\_\_\_\_

Name of Authorized Signatory \_\_\_\_\_

(Affix Office Seal)

**Annexure-E**

**Ref. Tender No: RGFTI.121/2013/235 dated 23/08/2021**

**SCOPE OF WORK/SPECIFICATIONS REQUIRED FOR 50 MBPS 1:1 INTERNET LEASED LINE AND CAMPUS WI-FI CONTROLLER SERVICES IN THE PREMISES OF DR. BHUPEN HAZARIKA REGIONAL GOVERNMENT FILM AND TELEVISION INSTITUTE, SILA, CHANGSARI, GUWAHATI-781101.**

- 1) 1:1 50 Mbps Lease Line
- 2) 500 Mtr radius campus Wi-Fi with 360 degree mimo antenna.
- 3) Height eight Radius user Manager
- 4) Keep Clients Log as per DoT guidelines
- 5) Clients should provide http login facility
- 6) Primary Backbone Link With Optional Fiber Cable (Bandwidth GPCL)
- 7) Secondary Backbone link with RF
- 8) Support 24X7
- 9) Load Balancing Manage Switch
- 10) SLA 99.9%

**Sd/-  
Director**

**Dr. Bhupen Hazarika Regional Government Film and Television Institute**