

Dr. Bhupen Hazarika Regional Government Film and Television Institute
(A Government of Assam Institution)
Sila, Changsari, Guwahati-781101, Assam

Procurement for the work on Supply and Installation of Audio-Visual Equipments through Tender for Audiography & Sound Engineering Department of Dr. Bhupen Hazarika Regional Government Film and Television Institute

Estimated Tender Value

1. Rupees Fourteen Lakh Thirty Eight Thousand Four Hundred Only inclusive of all taxes:
(Supply and Installation of Audio-Visual Equipments for Audiography & Sound Engineering Department of DBHRGFTI)

Phone :

Email :

Date :

To

All the interested vendors

Dispatch No:

SUBJECT: NOTICE INVITING QUOTATION FOR "SUPPLY AND INSTALLATION OF AUDIO-VISUAL EQUIPMENTS" for Audiography & Sound Engineering Department of Dr. Bhupen Hazarika Regional Government Film and Television Institute.

Dear Sir/ Madam,

The Director, Dr. Bhupen Hazarika Regional Government Film and Television Institute, Government of Assam invites quotations affixing court fees stamp of Rs 8.25 only for **SUPPLY AND INSTALLATION OF AUDIO-VISUAL EQUIPMENTS** for Audiography & Sound Engineering Department of Dr. Bhupen Hazarika Regional Government Film and Television Institute as per details mentioned herewith.

(1) Terms & Conditions:

- i. The bid documents are not transferable and the seal and signature of the authorized official of firms must appear on all the papers and envelopes submitted.

Kindly read both the Instructions and Terms properly and see that instructions and terms are fully understood and complied. No correspondence shall be entertained in case your quotation is rejected on ground of not complying with our instructions, terms and conditions.

Thanking you.

Yours Sincerely,

Sd/-

Director

Dr. Bhupen Hazarika Regional Government Film and Television Institute

INSTRUCTION TO BIDDERS

A. Estimated Tender Value: Rs. 14,38,400/- (Rupees Fourteen Lakh Thirty Eight Thousand Four Hundred Only) incl. of all taxes.

B. Important Date and Time :

(i) Last date & Time of receipt of Tender : 26.05.2022, (1.00 P.M.)

(ii) Time of opening Tender : 26.05.2022, (1.30 P.M.)

(iii) Venue of Bid opening : The Director, Dr. Bhupen Hazarika Regional Government Film & Television Institute, Sila Changsari, Guwahati-781101.

QUOTATION FOR SUPPLY AND INSTALLATION OF AUDIO-VISUAL EQUIPMENTS THROUGH TENDER FOR AUDIOGRAPHY & SOUND ENGINEERING DEPARTMENT OF DR. BHUPEN HAZARIKA REGIONAL GOVERNMENT FILM AND TELEVISION INSTITUTE UNDER THE DEPARTMENT OF CULTURAL AFFAIRS, GOVERNMENT OF ASSAM

LAST DATE OF SUBMISSION: 26/05/2022

**To,
DIRECTOR,
DR BHUPEN HAZARIKA REGIONAL GOVERNMENT FILM AND TELEVISION INSTITUTE**

From: M/s _____

Phone No. : _____

Email ID : _____

TERMS & CONDITIONS:

1. Condition of Tender:

a) The Director, DBHRGFTI reserves the right to reject any or all tenders, wholly or partly or close the tender at any stage prior to the award of contract.

b) The bid of any bidder who has not complied with one or more of the conditions of eligibility criteria and / or fails to submit the required documents as required / or mentioned in tender document is liable to be summarily rejected.

2. Deposits and Submission:

The bidder shall be required to submit a refundable earnest money (EMD) for an amount of Rs. 20,000/-(Rupees Twenty thousand only) through Demand Draft issued by a Bank, favouring "Director, Dr. Bhupen Hazarika Regional Government Film & Television Institute". Earnest Money Deposit must be enclosed in the envelope superscripted with details of tender no, subject etc.

The earnest money deposit of the bidder, whose tender has been accepted, will be returned after completion of Six months from the date of receipt of Work Order.

After the award of the contract to the successful bidder, the Demand Draft for earnest money deposit of all the others bidder(s) will be refunded.

3. LOCAL CONDITIONS:

i. It shall be the responsibility on each bidder to fully inform /acquaint / familiarize itself with the conditions and factors, which may have any effect on the execution of services to be rendered under the contract. All bidder (s) intending to bid shall visit and make themselves thoroughly acquainted with the local conditions.

ii. Institute shall presume that the bidder has understood and agreed that all the relevant factors have been kept in view while submitting the bid. No financial adjustment arising thereof shall be permitted by the Institute, on the basis of any non- clarity of information about local conditions being pleaded by the bidder.

iii. Further, no claim for financial adjustment being made by the contract awarded on this tender document will be entertained by Institute.

4. VALIDITY:

Quoted rates must be valid for a period of 180 days from the stipulated last date of submission of bid. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. In case the bidder(s) withdraws, modifies or changes his offer during the bid validity period, the earnest money deposited by him shall be forfeited without assigning any reason thereof; the bidder(s) should be ready to extend the validity, if required.

5. DELIVERY, PERIOD, INSTALLATION AND COMMISSIONING:

i. The contracted deliverables should be delivered to Dr. Bhupen Hazarika Regional Government Film and Television Institute, Sila, Changsari, Guwahati-781101. The delivery period of the said tasks should be adhered to as will be mentioned in the Award of Contract.

ii. Project will be completed within 20 days from the date of issue of the Letter of Intent (LOI) / Work order. All the aspects of safe delivery, installation and commissioning shall be the exclusive responsibility of the bidder.

iii. If the bidder fails to complete the work within the specified date, then the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as penalty, a sum equivalent to 10% of the contract price of the delivered price of the delayed Goods. Once the maximum is reached, the Purchaser reserves the right to terminate the Contract.

6. PAYMENT TERMS & CONDITIONS:

i. All the payments to the bidder by the Institute shall be made through Banker Cheque/NEFT/RTGS only with applicable TDS in accordance with the Govt. of Assam guidelines from time to time.

ii. Income tax and all other applicable taxes shall be deducted at source as per prevailing Govt. Rules in this regard.

iii. Penalty if any shall be deducted from the bill.

7. TENDER PREPARATION COST:

The bidder shall solely bear all costs associated with the preparation and submission of the bid, including the site visit etc. The Institute shall in no case be responsible or liable for such costs, regardless of the conduct or outcome of the tender process. In no case such costs shall be reimbursed by the Institute.

8. FINANCIAL BID:

a) Financial bid should be in the format enclosed with tender as **Annexure "B"**.

b) The bid should be clearly filled or typed and signed in ink legibly giving full address of the bidder. The bidder should quote the price in figures with his full signature. The Tender should be duly signed by the authorized persons.

c) Taxes and other levies, if any, are to be specified clearly in the bid.

9. TENDER EVALUATION:

The Institute will evaluate all the proposals to determine whether these are complete in all respects as specified in the tender document. Evaluation of the proposals shall be done in two stages as:

(a) Level - I (Technical Evaluation):

1. The Institute shall evaluate the technical bid(s) to determine whether these qualify the essential eligibility criteria, whether the bidder has submitted the EMD whether any computational errors have been made, whether all the documents have been properly signed & stamped, whether all the documents as mentioned / or required to submitted with technical bid are submitted and whether bids are completed and generally in order.

2. After evaluation of technical bid(s), a list of the qualifying bidder(s) shall be made. Short-listed bidder(s) shall be informed by the Institute on the day of opening of the Technical Bids or through Contact No. regarding the date, time and place of opening of financial bid(s) and they may attend or depute their authorized representative/s to attend the opening of financial bid(s) on the scheduled date & time. The representative(s) should have a letter of authority on company letter head along with Government recognized photo identity card to attend the price bid(s) opening event.

(b) Level –II (Financial Evaluation):

(i) The financial bid(s) shall be evaluated on the basis as mentioned in **Annexure B**.

10. AWARD OF CONTRACT:

After due evaluation of the financial bid(s), the Institute will award the contract to the lowest bidder.

11. COMMENCEMENT OF CONTRACT:

The Service Provider shall commence the work from the date of receipt of acceptance of the Letter of Intent (LOI) / Work Order and complete the work within 20 working days from the receipt of the work order.

12. Cancellation / Termination of Contract:

In cases where the contractor fails either to accept the order or to acknowledge the order without any pre-conditions within the stipulated time or fails to start the work according to the work schedule or fails to ensure satisfactory progress of the work, the Institute reserves the right to cancel/ terminate the contract.

13. ARBITRATION:

a) In case of any dispute or difference arising out of or in connection with the tender conditions / job order and Contract, the Institute and the bidder will address the dispute / difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole Arbitrator to be appointed by the Institute. Expenditure incurred towards costs of arbitration will be borne as decided by the Arbitrator.

b) The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Guwahati only. The decision of the Arbitrator shall be final and binding on both the parties.

14. JURISDICTION:

The courts at Guwahati alone will have the jurisdiction to try any matter, dispute or reference between parties arising out of this tender / contract. It is specifically agreed that no court outside and other than Guwahati High Court shall have jurisdiction in the matter.

15. CLARIFICATION:

The prospective bidder(s) requiring any technical/financial clarification regarding the tender document (Technical Specification) are requested to contact as below:

Technical / Financial: Faruk Iqbal, Lecturer cum I/c of Audiography & Sound Engineering Department, Dr. Bhupen Hazarika Regional Government Film and Television Institute, Sila, Changsari, Guwahati-781101

Contact No. 98640-40919

Email: rgftiassam@gmail.com

At any time prior to the deadline for submission of bids, the Institute may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder(s), modify the tender document by amendment.

The amendment will be published on Institute website, In order to afford prospective bidder(s) reasonable time in which to take the amendment into account in preparing their bid, the Institute may, at its discretion extend the deadline for the submission of Tender.

Bidder should take into account any Corrigendum published on the Tender document before submitting their bids. All such Corrigendum will be placed on Institute Website <https://dbhrgfti.assam.gov.in>. Intending bidders are advised to visit the Institute website for regular updates, if any, till the closing date of tender for any corrigendum/ addendum/amendment. The Institute will not be responsible for ignorance of Corrigendum.

16. EARNEST MONEY DEPOSIT

A. While submitting bid, the BIDDER shall deposit an amount mentioned in tender document as Earnest Money.

B. The Earnest Money shall be valid up to a period of 180 days or the complete conclusion of the contractual obligations to the complete satisfaction of both the BIDDER and the BUYER, including warranty period, whichever is later.

C. No interest shall be payable by the BUYER to the BIDDER on Earnest Money for the period of its currency.

D. In case of successful BIDDER, EMD will be returned after completion of Six months from the date of receipt of Work Order.

17. Documents Required:

Trade License, Up-to-date GST Registration Certificate, Firm Registration Certificate, PAN Card, Bank Account Statement, Annual Turnover Certificate from CA of at least Rs. 30 Lakh in the last three completed financial years ending 31/03/2022 etc.

18. Signing of Bid: Each and every page of the bid should be serially numbered and sign by the bidder or his authorized representative. Strike off any kind should be duly attached by the bidder else the bid will summarily reject.

GENERAL INSTRUCTIONS TO BIDDERS:

1. The scopes of work or stores to be tendered are available in the complete bid documents which can be viewed /downloaded from the Institute website <https://dbhrgfti.assam.gov.in>.

2. All Corrigendum/Amendment/Corrections, if any, will be published on the Institute website <https://dbhrgfti.assam.gov.in> .

3. All documents/papers submitted by the bidder must be legible.

Encl.: List of Equipments with Specifications Details.

**Sd/-
Director**

Dr. Bhupen Hazarika Regional Government Film and Television Institute

Annexure – A

DECLARATION REGARDING BLACKLISTING / DEBARRING FOR TAKING PART IN TENDER.

(To be executed & attested by Public Notary / Executive Magistrate on Rs. 10/- non judicial Stamp paper by the Bidder)

I /We _____(Bidder) hereby declare that the firm / agency namely M/s. _____has not been blacklisted or debarred in the past by Union / State Government/Autonomous or any organization from taking part in tenders in India.

Or

I/ We (Bidder) hereby declare that the Firm / agency namely M/s._____ was blacklisted or debarred by Union/State Government/Autonomous or any Organization from taking part in tenders for a period of _____years w.e.f . _____to_____. The period is over on and now the firm/company is entitled to take part in tenders.

In case the above information found false I / we are fully aware that the tender/ contract will be rejected / cancelled by The Director, Dr. Bhupen Hazarika Regional Government Film and Television Institute, Sila, Changsari, Guwahati-781101, and EMD / DD shall be forfeited.

In addition to the above, The Director, Dr. Bhupen Hazarika Regional Government Film and Television Institute, Sila, Changsari, Guwahati-781101, will not be responsible to pay the bills for any completed / partially completed work.

DEPONENT

Attested:

(Public Notary/ Executive/Magistrate)

Name:

Address:

Annexure – B

Format for Financial Bid

Sl. No.	PARTICULARS OF ITEMS	QUANTITY	RATE (In INR)	AMOUNT (In INR)
Total Amount (Excl. of All Taxes)				
GST/Applicable Taxes (If Any).....				
Total Amount (incl. of all taxes) for L1 Calculation (In INR)				
Total amount in words: Rupees.....Only.				

Note:-

a) Lowest bidder (L1) will be determined by the Total Amount (Incl. of all applicable taxes) provided for the entire works.

b) The payments to the bidder by the Institute shall be made through NEFT/RTGS/Cheque only with applicable TDS in accordance with the Govt. of Assam guidelines from time to time.

c) The rates quoted are FOR at destination i.e. The Director, Dr. Bhupen Hazarika Regional Government Film and Television Institute, Sila, Changsari, Guwahati-781101 and should be in Indian rupees only. Price must to be quoted both in figures and in words. In case of a discrepancy in the two, price quoted in words will be taken as valid.

d) We have gone through the terms & conditions stipulated in the Tender Document and confirm to abide by the same.

e) No other charges would be payable by the Institute.

Place:

Signature_____

Date:

Name of Authorized Signatory_____

(Affix Office/Firm's Seal)

Annexure-C

Tender No: JCFTI.50/99/200

LIST OF EQUIPMENTS ALONG WITH NECESSARY SPECIFICATION DETAILS REQUIRED FOR SUPPLY AND INSTALLATION OF AUDIO-VISUAL EQUIPMENTS FOR AUDIOGRAPHY & SOUND ENGINEERING DEPARTMENT OF DR. BHUPEN HAZARIKA REGIONAL GOVERNMENT FILM AND TELEVISION INSTITUTE, SILA, CHANGSARI, GUWAHATI-781101.

(A) ITEMS REQUIRED:

Sl. No.	Particulars of Items	Technical Specifications	Quantity
1	Sennheiser EW 112P G4 Camera-Mount Wireless Omni Lavalier Microphone System (A:516 to 558 MHz) with wind shield set	<ul style="list-style-type: none"> • Wireless Transmission Analog UHF • Number of RF Channels 1680 • Included Transmitters 1 x Body pack with Microphone • Diversity Antenna Diversity • RF Frequency Band A: 516 to 558 MHz • RF Bandwidth 42 MHz • Frequency Step Size 25 kHz • Max Operating Range 330' / 100.6 m (Line ofSight) • Max Systems per Setup 12 • Deviation 48 kHz (Peak) • Modulation Wideband FM • Receiver Form Factor Camera-Mount • Mounting Options Shoe-Mount (with IncludedHardware) • Antenna 1 x Flexible Whip, Fixed • Number of Audio Channels 1 • Audio I/O 1 x 1/8" / 3.5 mm TRS Female Unbalanced Output (Lockable) • Gain Range 42 dB (6 dB Steps) • Audio Output Level +12 dBu • Approximate RF Sensitivity 1.6 μV • Squelch 5 to 25 dBμV • Adjacent Channel Isolation >65 dB • Power Requirements Battery 	1 set
2	Rode Sound Field NT-SF1 Ambisonic Microphonewith Clips and all accessories.	<p>Ideal for VR, Film, and Game Audio Cardioid Capsules in Tetrahedral ArrayFour 1/2" TF45C Condenser Capsules 20 Hz to 20 kHz Frequency Response Ultra-Low Noise, Phantom Powered</p> <p>4-Channel, A-Format Output Supports Flexible B-Format Manipulation</p> <p>Includes Spherical Windscreen & Cover Includes Custom Shockmount</p> <p>Includes XLR Breakout Cable</p>	1 set
3	Sennheiser MKE 600 Shotgun MicrophoneHDSLRLocation Recording Kit	<p>MKE 600 Shotgun Microphone</p> <p>Shoe/Pole Shockmount & Furry Windshield Aluminum Cabled</p> <p>Boompole & Pistol Grip XLR & XLR to 3.5mm Cables, Boompole Bag</p> <p>AA Battery or Phantom Powered</p> <p>Selectable 100 Hz Low-Cut FilterResists Structure-Borne Noise Low-Noise Circuitry</p> <p>High Sensitivity Requires Less Gain Lightweight and Rugged Metal Housing</p>	1 set

4	Rode Blimp Windshield and Rycote Shock Mount Suspension System for Shotgun Microphones	Protection from Wind Noise, Isolates From Shock and Vibration, Fits NTG1, NTG2, NTG3, NTG4, NTG4+, NTG5, Fits Any Shotgun Mic up to 12.75", Integrated Mogami Mic Cable, Dead Wombat Windshield Included	1 set
5	Avid Pro Tools HD, Thunderbolt + HD I/O, 16x16 Analog, Pro Tools HD Native Thunderbolt Interface and HD I/O 16x16, Analog Bundle with Two sets of Avid Pro Tools Ultimate (perpetual) HD Software only (now independent of Avid Hardware!)	Avid Pro Tools HD, Thunderbolt + HD I/O, 16x16 Analog, Pro Tools HD Native Thunderbolt Interface and HD I/O 16x16, Analog Bundle with Two sets Avid Pro Tools HD Ultimate with 1-Year of Updates + Support Plan - Upgrade from Pro Tools 11 or Higher DAW Software with 384 Audio Tracks, 1,024 MIDI Tracks, Clip-based Effects, Avid Cloud Collaboration, 7.1 Surround Mixing, Complete Plug-in Bundle, 1 Year of Software Updates, Technical Support, and MacOS Mojave Compatibility - Mac/PC AAX	1 set
6	Sound Devices MixPre-3 3-Channel / 5-Track Multi-Track Field Recorder with all accessories	Location Recording & Filmmaking, Analog Limiters & Low-Cut Filters 3 x High-Gain, Low-Noise Mic Preamps Records 3 Inputs & Stereo Mix, For independent filmmakers, field recordists, and podcasters who need pristine audio capture of up to three microphones, the Sound Devices MixPre-3 multi-track field recorder is an ideal tool. Record up to three tracks of external sources plus a stereo mix at up to 24-bit / 96 kHz and route the mix to your camera or DSLR while monitoring the stereo mix	1 set
7	Sennheiser Pro Audio Sennheiser ME 2-ii Small Omni-directional clip-on Lavalier Mic	<ol style="list-style-type: none"> 1. For Broadcast, Journalism & Presentation 2. Omnidirectional for Consistent Levels 3. Compatible 3.5mm Transmitter List Below 4. 100% Compliant with Digital RF Systems 5. Requires 7.5V Power 6. Integrated Windscreen Includes 7. Lapel Clip 	3 nos.
8	Zoom H3-VR Handy Audio Recorder with 4 nos. of 64GB SD card	<ol style="list-style-type: none"> 1. 4-channel recorder with 4 built-in mics in an ambisonics arrangement 2. 3 recording modes: Ambisonics, stereobinaural or standard stereo 3. On-board ambisonics a-to-b encoding and decoding 4. Auto mic position detection using a 6-axis motion sensor 5. On-board ambisonics playback with audio rotation 	1 set
9	Boya BY-WM6 Ultra High Frequency UHF Wireless Lavalier Microphone System with 10 nos. of Rechargeable battery and charger	<ol style="list-style-type: none"> 1. 48 UHF channels, mic and line-in 2. Easy to use, with display 3. Selectable Mute function, camera-Mountable Receiver 4. Monitoring sound by headphone output (Receiver) 5. Includes Omni-Directional Lavalier Mic 6. Includes XLR output cable, Stereo mini plug cable 7. More than 6 Hours Continuous operation 8. Operation range can reach up to 100m (300') (without obstacle) 	2 sets
10	AKG C411/L Vibration Pickup for Stringed Instruments with all accessories.	Condenser transducer in sealed enclosure for clear and uncolored sound Ultra light vibration pickup does not change the balance of the instrument Figure 8 Polar Pattern accurately captures audio signal from the left and right, Professional three-pin mini XLR connector that fits the body-pack Audio frequency bandwidth 10 - 18000 Hz, Sensitivity 2 MV/Pa, Electrical impedance 200 Ohms Voltage 9 to 52V ; Current 2mA	1 set
11	Audio-Technica PRO 42 ProPoint Miniature Cardioid Condenser Boundary Microphone with all accessories.	<ol style="list-style-type: none"> 1. Very low-profile design for minimum visibility 2. Wide-range condenser element with low-mass diaphragm for superior performance 3. Uniform polar pattern for maximum rejection of unwanted sounds 4. Rugged design and construction 5. 25' (7.6 m) cable permanently attached between microphone and XLR M-type connector 	3 sets

12	Mustang Kq-2 Piezo Contact Guitar Violin Banjo Mandolin Ukulele Pickup Transducer With AudioCable Sticker Volume Controller Tuner with all accessories.	<ol style="list-style-type: none"> 1. Piezo pickup is sensitive enough to capturesound quickly. 2. Push the button on tuner to choose toneand volume as you like. 3. Easy to install, tear off sticker and fastenedto the instrument without need of drilling hole. 4. Passive design, without need for externalpower. 5. Comes with an audio cable (3.5mm-6.5mm),approx. 3 meters in length, together with a piece of sticker. 6. Design for most stringed instrument likeguitar, violin, banjo, mandolin etc. 	5 sets
13	Zoom F6 MultiTrack Field Recorder with carrybag and all accessories	<ol style="list-style-type: none"> 1) 6-channel/14-track field audio recorder/mixer 2) 6 discrete inputs with locking Neutrik XLRconnectors 3) Switchable +4dB inputs with mic/line options 4) Zoom Auto Mix software 5) Three different power supply options: 4x AA batteries, Sony L-Series batteries, or Zoom AD-1712V AC Adapter (L-Series batteries not included) 6) 3.5mm stereo mini unbalanced output jack 7) Dedicated headphone output (100 mW) with volume control SD/SDHC/SDXC card slot, up to 512GB 8) Use as an 6-in/4-out USB audio interface (up to96kHz) 9) Use as an audio interface and record to SD cardsimultaneously (up to 48kHz) 10) Included- F6 Field Recorder, Camera mount adapter, AA batteries (x4)Cubase LE and Wave Lab, LE download codes 	1 set
14	Rode BoomPole Micro Telescopic Microphone Extension	<ol style="list-style-type: none"> 1. Precision balanced anodized aluminumconstruction 2. New intuitive lock/release system 3. Ergonomic grip handle 	2 nos.

(B) Require Complete Installation and Commissioning for the work on Supply and Installation of Audio-Visual Equipments for Audiography & Sound Engineering Department of DBHRGFTI.

**Sd/-
Director**

Dr. Bhupen Hazarika Regional Government Film and Television Institute