

Minutes of the 13th meeting of the Board of Governors of Dr. Bhupen Hazarika Regional Government Film and Television Institute, Sila, Changsari, Guwahati-781101

Date: 7th February 2020 Time: 2.00 PM ; Venue: DBHRGFTI, Sila, Changsari, Guwahati-781101

Members present:

- | | |
|---|----------------------------|
| 1. Dr. Joykanta Sarma, Academician | Chairperson, BoG, DBHRGFTI |
| 2. Sri Preetom Saikia, IAS, Commissioner and Secretary
Cultural Affairs Department | Member, BoG, DBHRGFTI |
| 3. Sri Ranjit Das, Film Director & Producer | Member, BoG, DBHRGFTI |
| 4. Prof. Samarendra Dandawat, AICTE nominee | Member, BoG, DBHRGFTI |
| 5. Dr. Bimal Krishna Sarma, Nodal Officer, DBHRGFTI | Member, BoG, DBHRGFTI |
| 6. Sri Faruk Iqubal, i/c, Dept. of ASE, DBHRGFTI | Member, BoG, DBHRGFTI |
| 7. Sri Anup Hazarika, i/c, Dept. of APA, DBHRGFTI | Member, BoG, DBHRGFTI |
| 8. Sri Kishore Kumar Sarma, i/c Dept. of MPP, DBHRGFTI | Member, BoG, DBHRGFTI |
| 9. Ms. Monita Borgohain, ACS, Director, DBHRGFTI | Member Secy. BoG, DBHRGFTI |

Ms. Monita Borgohain, ACS, Director of Dr. Bhupen Hazarika Regional Government Film and Television Institute (DBHRGFTI) welcomed the members to the 13th meeting of Board of Governors of the Institute. Dr. Joykanta Sarma, Chairperson of the Board of Governors, DBHRGFTI initiated the discussion as per the agenda of the meeting and requested the Director to brief the members about the minute of the 12th BoG meeting held on 9th September 2020 for confirmation. The meeting unanimously confirmed the minute of the 12th BoG.

[A] Ms. Monita Borgohain briefed the members on the actions taken on the resolutions of 12th BoG meeting. Regarding appointment of the full time Director, the meeting opined that the necessary action may be taken for recruitment of a full time Director as per provision of the Service Rule of the Institute, which is under process in the Government for approval of the Cabinet.

[B] She also informed that the 5 (five) number of employees namely Dr. Bimal Krishna Sarma, Nodal Officer, Sri Faruk Iqubal, Lecturer and in charge, Department of Audiography and Sound Engineering, Sri Anup Hazarika, Lecturer and in charge, Department of Applied Acting (Film & TV), Sri Kishore Kumar Sarma, Lecturer and in charge, Department Motion Picture Photography and Sri Lakhi Das, Laboratory Assistant, Motion Picture Photography have submitted applications for promotion in their service which are due for long time. The meeting thoroughly discussed the matter and passed resolution to forward proposals to the government for issuing necessary approval under Dr. Bhupen Hazarika Regional Government Film and Television Institute (Service) Rules 2020 to provide time scale on their past service in the Institute. Sri Faruk Iqubal, Lecturer and in charge Department of Audiography and Sound Engineering placed the matter of the date for counting service period in respect of sanctioning time scale of all the 5 (five) employees from their date of joining in the Institute in the year of 1999. Sri Preetom Saikia, IAS, Commissioner and Secretary, Cultural Affairs Department opined that the time scale may be provided to the employees as per provision of the Service Rule of the Institute counting service period from the date of regularization of

their services in erstwhile Jyoti Chitraban Film and Television Institute [now, Dr. Bhupen Hazarika Regional Government Film and Television Institute].

- [C] The meeting discussed the matter of new directions of All India Council for Technical Education [AICTE] regarding reduction of 25% approved intake during the session 2020-2021. Dr. Bimal Krishna Sarma, Nodal Officer stated that there are shortage of plinth area as per the latest AICTE norms set for the Diploma level Institute for the courses under Applied Arts and Crafts programme. He stated that the 'Detailed Project Report' of the project 'Development and Upgradation of Jyoti Chitraban Film and Television Institute [now Dr. Bhupen Hazarika Regional Government Film and Television Institute] under NLCPR, Ministry of DoNER, Government of India was prepared in 2006. Therefore, there are several shortages of plinth areas in class Rooms, Tutorial Rooms, Workshop/Studio etc. and Institute have to possess more plinth areas to get approval for all approved intake in each department. The matter was discussed with the Regional Officer of Eastern Regional Office, Kolkata, AICTE. The Regional Officer suggested that a letter from the senior most Secretary of Cultural Affairs Department, Government of Assam may be issued and submitted to the AICTE authority in this regard. Sri Preetom Saikia, IAS, Commissioner and Secretary, Cultural Affairs Department requested Monita Borgohain, Director, DBHRGFTI to draft a letter for submission to the AICTE for the same.

Further, the Commissioner and Secretary requested the faculty members to prepare a proposal for construction of building as per AICTE norms for submission to the North East Council[NEC], Shillong. Dr. Joykanta Sarma, Chairman, BoG, DBHRGFTI opined that the NEC should sanction fund for the infrastructure development as the Institute have been providing Film Education to the students of all 8 (eight) North Eastern States keeping reserved seats to them in all academic departments of the Institute.

- [D] Ms. Monita Borgohain, ACS, Director informed the members that the Government had advertised for the post of Lecturer in Film Direction through Assam Public Service Commission[APSC]. However, no qualified candidates found for the posts. Therefore, resolutions have passed in the 12th BoG, DBHRGFTI to relax some qualifications and to send proposal submitted to the Government to advertise for the post of Lecturers. The Director has also stated that the Academic Council has been formed and syllabus being prepared for further course of action.

- [E] The members discussed the issue of introduction of new fee for generator utilization from the current semester. Sri Preetom Saikia, IAS Commissioner and Secretary opined that being a government Institute the fee for said purpose should not be collected from the students and request the Director, DBHRGFTI to submit proposal for fund for fuel in the annual state budget. Sri Faruk Iqubal suggested that the 3[three] generators may be operated by the third party selecting vendor through tender process. The members agreed the proposal and request the Director to take necessary action in this regard.

- [F] Discussing on the upgradation of present courses, Ms. Monita Borgohain, Director stated that the present syllabus of all the courses have been updated as per market demand and placed in the Academic Council meeting held on 10-01-2020 for approval. The members of

the Council are working on the matter for finalization the syllabi. Dr. Joykanta Sarma, Chairman informed that the matter of upgradation of the Diploma courses to Degree Level is incorporated in the report of implementation of 6th Schedule of the historical Assam Accord. Ms. Monita Borgohain, Director informed the members that the Institute has already submitted a proposal of Rs. 93. 46 crore for infrastructure development of the Institute under the Assam Accord to enable for upgradation of the Institute and to introduce more professional and short termed courses. The meeting passed a resolution to form a committee with the Director Cultural Affairs, Assam as Chairperson, the Director of DBHRGFTI as Member Secretary, the Nodal Officer, DBHRGFTI as Convener and all professional representatives from the Industry of Academic Council, members from the Film and Television Institute of India, Pune and Satyajit Ray Film and Television Institute, Kolkata and from Mumbai Film Industry for taking appropriate action in upgrading the courses.

- [H] Sri Kishore Kumar Sarma, Lecturer i/c, Department of Motion Picture Photography and Sri Anup Hazarika, Lecturer and i/c Department of Applied Acting stated about the necessity of training for the faculty members to be updated with the latest technologies in Film making and also to understand the recent trend of Film making around the world. The members agreed with the proposal. Sri Preetom Saikia, IAS Commissioner and Secretary request the Director, DBHRGFTI to propose estimate for capacity building in the state annual budget.
- [I] Discussing the enhancement of enrollment Prof. Samarendra Dandawat, nominee, AICTE stated that the Institute should start the admission process in the month of September in every academic year for the next academic session. Sri Ranjit Das suggest that the Institute should utilize the Cultural Centers functioning under the Directorate of Cultural Affairs, Assam for creating awareness about the courses. He also suggested to organize awareness campaign for admissions in various colleges of Assam. Dr. Joykanta Sarma, Chairman, BoG suggested to communicate with all the state Directorates of Technical Education of the North Eastern States during the month of February/March in every academic year for selection of students from their respective states.

The meeting ended with vote of thanks from the Chair.

Sd/-
(Dr. Joykanta Sarma)
Chairperson, Board of Governors,
Dr. Bhupen Hazarika Regional Government Film and Television Institute

Memo. No. RGFTI.122/2013/132

Dated: 17th May 2020


Copy for information and necessary action:

1. Dr. Joykanta Sarma, Chairperson, BoG, DBHRGFTI
2. Sri Preetom Saikia IAS, Commissioner and Secretary to the Govt. of Assam, Cultural Affairs Dept. Assam Secretariat, Dispur, Guwahati-6
3. Ms. Chetana Das, Actor, Member, BoG, DBHRGFTI

4. Sri Ranjit Das, Film Director & Producer, Member, BoG, DBHRGFTI
5. Director , Directorate of Cultural Affairs, Assam, Rabindra Bhawan, Guwahati-1
6. Director of Technical Education, Assam, Kahilipara, Guwahati-19, Member, BoG
7. Dr. Samarendra Dandapat, Dept. of Electronics and Electrical, Engineering, Indian Institute of Technology, Room No #206, G-Block, Academic Complex, Guwahati AICTE Nominee,
7. Ms. Monita Borgohain, ACS, Director, Member Secretary, BoG, DBHRGFTI
8. Sri Nayan Ojah, AFS, Financial Adviser, Cultural Affairs Department, Govt. of Assam, Member, BoG, DBHRGFTI
9. Dr. Bimal Krishna Sarma, Nodal Officer, DBHRGFTI, Member, BoG, DBHRGFTI
10. Sri Faruk Iqbal, I/c, Dept. of ASE. DBHRGFTI, Member, BoG, DBHRGFTI
11. Sri Anup Hazarika, i/c, Dept. of Applied Acting, DBHRGFTI, Member, BoG, DBHRGFTI
12. Sri Kishore Kumar Sarma, i/c, , Dept. MPP, DBHRGFTI, Member, BoG, DBHRGFTI
13. Sri Ananta Saikia, AFS, Finance & Accounts Officer, DBHRGFTI, Special invitee, BoG, DBHRGFTI

By order etc.


Director,

 Dr. Bhupen Hazarika Regional Government Film and Television Institute