

Minutes of the 11th meeting of the Board of Governors of Dr. Bhupen Hazarika Regional Government Film and Television Institute, Kahilipara, Guwahati - 19

Date: 28th May2018, Time: 11.00 a.m.; Venue: Conference Hall, Jyoti Chitran Film Studio, Kahilipara, Guwahati-19

Members present:

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| 1. Dr. Joykanta Sarma | Chairperson, BoG, DBHRGFTI |
| 2. Sri V.B. Pyarelal, IAS, Addl. Chief Secy. CAD | Member, BoG, DBHRGFTI |
| 3. Smti. Chetana Das, Actor | Member, BoG, DBHRGFTI |
| 4. Sri Ranjit Das, Film Director & Producer | Member, BoG, DBHRGFTI |
| 5. Dr. Bimal Krishna Sarma, Nodal Officer, DBHRGFTI | Member, BoG, DBHRGFTI |
| 6. Sri Faruk Iqbal, i/c, Dept. of ASE, DBHRGFTI | Member, BoG, DBHRGFTI |
| 7. Sri Anup Hazarika, i/c, Dept. of APA, DBHRGFTI | Member, BoG, DBHRGFTI |
| 8. Sri Kishore Kumar Sarma, Dept. i/c, MPP, DBHRGFTI | Member, BoG, DBHRGFTI |
| 9. Sri Ananta Saikia, FAO, DBHRGFTI | Special Invitee, BoG, DBHRGFTI |
| 10. Ms. Monita Borgohain, ACS, Director i/c, DBHRGFTI | Member Secy. BoG, DBHRGFTI |

Ms. Monita Borgohain, ACS, Director of Dr. Bhupen Hazarika Regional Government Film and Television Institute (DBHRGFTI) welcomed the members of the 2nd Board of Governors of the Institute. Dr. Joykanta Sarma, Chairperson of the Board of Governors, DBHRGFTI initiated the discussion as per the agenda of the meeting and requested the Nodal Officer to brief the members about the minute of the 10th BoG meeting held on 9th June2017 for confirmation of the same at the meeting.

Dr. Bimal Krishna Sarma, Nodal Officer, DBHRGFTI informed the members that the Service Rule of the Institute has been prepared with consultation of Sri Basanta N. Sharma, a retired officer of the Dept. of Personnel on Service Rule matter, which is under process in the Cultural Affairs Department. Ms. Monita Borgohain, ACS Director i/c informed that the Service Rule has been reframed as per the suggestions of the Personnel Department and submitted to the government for necessary approval etc. The ministerial posts have been excluded from the Service Rule of the Gazetted Posts and informed that the 5 (five) nos. of Lecturers have been appointed by the government who were selected by the Assam Public Service Commission. 2(two) posts remained vacant as no one qualified for the subject of Film Direction. She has also informed that government had already created the post of Director with AICTE pay scale along with 20 nos. of Administration and Technical posts. The Government has instructed to assign the selection process to Assam Institute of Management (AIM), Guwahati and accordingly Institute has already submitted proposal to the AIM and waiting for their response.

Sri Anup Hazarika, Lecturer, APA pointed out the matter of non-creation of new post in Applied Acting Department. He has also proposed to increase the duration of the Applied Acting course from 1(one) year to 3(three) years Diploma course. After a threadbare discussion the meeting passed a resolution to make the acting course as '2-years Diploma in Acting (Film & TV) from the academic session 2018-2019 and to submit a proposal to create a post of Lecturer in the Dept. of Applied Acting.

Sr. V.B. Payarelal, IAS, Addl. Chief Secretary to the Govt. of Assam suggested to form a committee to frame the syllabus of Film Direction. The meeting decides to constitute a 3-members committee headed by Sri Ranjit Das, Member of the BoG with Sri Gautom Bora and Sri Sagar Sangam Sarkar as members.

Sri Pyarelal also suggests to form the Academic Council of the Institute. Sri Joykanta Sarma, Chairman, requested the members to recommend some persons who are well acquainted with the subjects to include in the Academic Council.

Discussing the matters of shifting the Institute Ms. Monita Borgohain, Director i/c informed the members that the state budget has released Rs. 3.00 crores during 2017-18 to meet the requirements in connection with shifting of the Institute to its permanent premises at Sila, Changsari. She informed that all the required furniture, vehicles, ACs etc. have purchased and installation of Teaching Equipment under NLCPR project is going on. The hostels for boys & girls will be opened on 10th June 2018 and the classes will commence in the new premises w.e.f. 11th June 2018 at the permanent premises. Ms. Chetana Das, member of the BoG proposed for organizing a visit of BoG members to the new premises at an early date. Sri Joykanta Sarma, Chairman request the Director i/c for organizing a programme to visit the new premises to assess the situation and to fix up a date in consultation with the Chief Minister's office for formal inauguration of the permanent campus of the Institute.

Mr. Faruk Iqbal, I/c, Dept. of Audiography and Sound Engineering informed that the shifting is become an urgent issue as the AICTE authority has been continuously pressing for accreditation by 'National Board of Accreditation' (NBA) for each courses of the Institute. He further informed that the AICTE will not provide annual 'Extension of Approval' without the NBA accreditation. He said that the process for NBA accreditation cannot be initiated in a temporary campus. Mr. Iqbal briefs the members about the AICTE-NEQIP project and also about the teaching equipment etc. to be purchased under the 3rd installment of said project. He has explained the members about the activities taken during the last seven months. Sri Ranjit Das, member of the BoG pointed out that there should be sufficient teaching equipments for the students so that they get professional experiences during their study in the Institute.

Discussing the issue of enhancement of honorarium the meeting opined that the Institute should introduce new rate for honorarium of local guest lecturers which should be Rs. 1500/- per 2 hrs classes.

Regarding implementation of AICTE Pay Scale, Dr. Joykanta sarma, Chairperson informed the members that all the Engineering Colleges and Polytechnic Institutes of the State have been implemented the AICTE pay scale. The meeting passes a resolution to submit a proposal to the Government for implementation of AICTE pay scale in the Institute.

Mr. Faruk Iqbal has stated that the permanent employees of the Institute have not been getting any benefits like service promotion, time scale etc. The members discussed the matters and conclude that the Institute may forward the proposals to the government for promotion, time scale etc. which are been pending for long time. The members also opined that the government should provide due benefits like promotion in service and implementation of time scale to the permanent employees of the Institute.

Dr. Bimal Krishna Sarma, Nodal Officer, DBHRGFTI highlighted all the points of the minute of the 10th BoG meeting held on 9th June 2017 and also explains on the actions taken as per the minutes. The meeting unanimously accepted the minute.

Discussing the any other matters of the agenda the members agreed to fix 50% in 10+2 (H.S.S.) or equivalent and 45% for SC/ST candidate as minimum percentage of marks in the qualifying examinations for admission into all courses of the Institute.

The meeting also approved the following fee structure for admission in different courses of the Institute introducing from the academic year 2018-19.

1 st Semester admission including security deposits	31090.00
1 st semester Hostel admission including security deposit and mess dues	32640.00
2 nd , 3 rd , 4 th , 5 th and 6 th semester admission	19000.00
2 nd , 3 rd , 4 th , 5 th and 6 th semester hostel admission including mess dues	27640.00
Hostel admission fee for June, July & August, 18 for 2 nd & 4 th sem. (old rate)	19220.00
Hostel admission fee rate for 3 rd , 4 th , 5 th and 6 th sem. (old rate)	27640.00

The meeting also approved the proposal to enhance the sitting fee of the non-official BoG members up to Rs.2000/- per sitting with immediate effect.

The meeting ended with vote of thanks from the Chair.

Sd/-

(Dr. Joykanta Sarma)

Chairperson, Board of Governors,

Dr. Bhupen Hazarika Regional Government Film and Television Institute

Memo. No. RGFTI.122/2013/104

Dated: 03-07-2018

Copy for information and necessary action:

1. Dr. Joykanta Sarma, Chairperson, BoG, DBHRGFTI
2. Sri V.B. Pyarelal, IAS, Addl. Chief Secretary to the Govt. of Assam, Cultural Affairs Dept. Assam Secretariat, Dispur, Guwahati-6
3. Ms. Chetana Das, Actor, Member, BoG, DBHRGFTI
4. Sri Ranjit Das, Film Director & Producer, Member, BoG, DBHRGFTI
5. Director, Directorate of Cultural Affairs, Assam, Rabindra Bhawan, Guwahati-1
6. Director of Technical Education, Assam, Kahilipara, Guwahati-19, Member, BoG
7. Dr. Samarendra Dandapat, Dept. of Electronics and Electrical, Engineering, Indian Institute of Technology, Room No #206, G-Block, Academic Complex, Guwahati AICTE Nominee,
8. Ms. Monita Borgohain, ACS, Director i/c, Member Secretary, BoG, DBHRGFTI
9. Sri Nayan Ojah, AFS, Financial Adviser, Cultural Affairs Department, Govt. of Assam, Member, BoG, DBHRGFTI
10. Dr. Bimal Krishna Sarma, Nodal Officer, DBHRGFTI, Member, BoG, DBHRGFTI
11. Sri Faruk Iqbal, I/c, Dept. of ASE, DBHRGFTI, Member, BoG, DBHRGFTI
12. Sri Anup Hazarika, i/c, Dept. of Applied Acting, DBHRGFTI, Member, BoG, DBHRGFTI
13. Sri Kishore Kumar Sarma, i/c, , Dept. MPP, DBHRGFTI, Member, BoG, DBHRGFTI
14. Sri Ananta Saikia, AFS, Finance & Accounts Officer, DBHRGFTI, Special invitee, BoG, DBHRGFTI

By order etc.

Director i/c,

Dr. Bhupen Hazarika Regional Government Film and Television Institute

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[Handwritten notes: 9c, Lga, 3/7]