

**Minutes of the 6<sup>th</sup> meeting of the Board of Governors of Regional Government Film and Television Institute, Kahilipara, Guwahati-19**

**Date:** 14<sup>th</sup> December 2016, **Time:** 2.00 pm; **Venue:** Conference Hall, Jyoti Chitran Film Studio, Kahilipara, Guwahati-19

**Members present:**

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| 1. Dr. Pradeep Kumar Goswami,  | Chairperson, BoG, RGFTI     |
| 2. Sri Preetom Saikia, IAS, Commissioner & Secretary, CAD                                      | Member, BoG, RGFTI          |
| 3. Sri Bhuvan Lahkar, Film Critique, Film activist,  | Member, BoG, RGFTI          |
| 4. Sri Gautom Bora, Film Director & Producer   | Member, BoG, RGFTI          |
| 5. Sri Bibekananda Choudhury, ACS, Director of Cultural Affairs, Assam                         | Member, BoG, RGFTI          |
| 6. Smti. Gitimoni Phukan, ACS, Director i/c, RGFTI   | Member Secy., BoG, RGFTI    |
| 7. Sri Premananda Hazarika, AFS, Financial Adviser Cultural Affairs Department, Govt. of Assam | Member, BoG, RGFTI          |
| 8. Dr. Bimal Krishna Sarma, Nodal Officer, RGFTI   | Member, BoG, RGFTI          |
| 9. Sri Faruk Iqbal, i/c, Dept. of ASE, RGFTI   | Member, BoG, RGFTI          |
| 10. Sri Hemanta Deka, FAO, RGFTI   | Special Invitee, BoG, RGFTI |

Dr. Pradeep Kumar Goswami, Chairman of the Board of Governors, Regional Government Film and Television Institute initiated the discussion as per the agenda of the meeting.

Smti. Gitimoni Phukan, ACS, Director i/c detailed about the actions taken as per the resolution of the 5<sup>th</sup> BoG meeting held on 30<sup>th</sup> May 2015. The Director i/c briefed the members as per the agenda and stated that the construction works of the new premises of RGFTI under NLCPR project is almost complete and the Institute urgently needs fund for ACs, Laboratory furniture, furniture for office use, boys' and girls' hostel and also for office vehicle. The Institute submitted the proposal after scaling down to Rs. 1.67 crore for shifting the Institute to the new premises at Sila, Changsari. The Director also informed that a proposal has also been moved for purchase of Teaching Equipments under the NLCPR project, which fund has already been sanctioned by the Ministry of DoNER, Govt. of India. She has mentioned that the Institute will also require security services as the Institute has costly teaching equipments and there will be girls' hostel and staff quarters in the campus.

The members urged that the matter should be pursued with the government for release of the required fund for shifting the Institute to its new premises urgently and expressed great concerns about the shortage of laboratory facilities, library, lack of studios and teaching equipment which is the minimum requirement to run the academic programmes of the Institute. Sri Preetom Saikia, IAS, Commissioner and Secretary requested the Director i/c to include the complete estimate required for shifting in the Plan budget for the F.Y 2016-2017.

Regarding creation of post of Principal, faculty members and technical & administrative staff, Ms. Gitimoni Phukan, ACS, Director i/c has informed the board members that the relevant files for creation of the said posts are presently being processed in the Finance Department. Sri Preetom Saikia, IAS, Commissioner and Secretary, CAD has informed the members that he himself is taking up the issue of post creation of faculty members and administrative & technical persons with the Finance Department. However he has insisted that a High Level meeting may be convened with the

Hon'ble Chief Minister, Cultural Minister and concerned officials to finalize the matter of post creation of the Institute.

In the matter of enhancement of honorarium of guest lecturers and non-availability of fund the Director i/c informed that the honorarium being paid to the guest lecturers which was fixed by the then Governing Body of Jyoti Chitraban (Film Studio) Society and presently @Rs.450/- per class is being paid to the guest lectures. The Institute has proposed a new rate of honorarium and submitted to the government. However, no approval has been received till date from the Government. Now it is difficult to engage guest lecturers with a mere honorarium of Rs. 450/- per class per day for the subject like Cinematography, Audiography and Sound Engineering, Film and Video Editing etc. The Director i/c stressed the need of more fund in the state budget under the head 05: Professional Services for payment to the guest faculties.

The Director i/c informed the members that the Deptt. of Cultural Affairs has constituted a committee in connection with the pay protection matters of the 5 (five) permanent employees of the Institute and the Committee has recommended its views and the concerned file has been moved to the Finance Deptt. for further course of action. Dr. Pradeep Kumar Goswami, Chairperson, BoG asserted that the Institute should implement the AICTE recommended scale to its employees as the other AICTE approved Institute of the State have already implemented the AICTE recommended scale. Dr. Goswami asked the Institute authority to move a proposal to the Government in this regard.

On the revision of the syllabus of the Institute Ms. Gitimoni Phukan, Director i/c informed that the syllabus of all the subjects will be possible for review only after getting required nos. of permanent faculty members, adequate teaching equipment and sufficient space for sound studio, editing studio, shooting floors etc.

The meeting unanimously accepted the minutes of the 5<sup>th</sup> meeting held on 30<sup>th</sup> May 2015.

Discussing the agenda of extension of service of Ms. Mridushmita Sadhanidar, Office Assistance under AICTE-NEQIP project on purely contractual basis, the meeting accepted the proposal and agreed to extend her service w.e.f. 12-11-2015 to 11-11-2016.

The Director i/c has stated that the AICTE authority mentioned that the all expenses related to the activities of the Board of Governors of the Institute has to borne from the Institutes own fund and not from the AICTE-NEQIP project. Therefore, keeping in view of the poor financial position of the Institute, it is proposed now that the rate of honorarum for non-official members will be only @Rs. 1000/- per sitting. Members of the BoG accepted the proposal.

Discussing the present academic programmes of the Institute Mr. Bhuban Lahkar, Member, BoG stated that time has come to review the evaluation process of the Institute which has to be linked with students' class attendance, academic disciplines and to judge their personality development during the stipulated course duration which has to fit with their future working environment. Mr. Lahkar also requested the Nodal Officer to update the Board about the experts being engaged to conduct classes and workshops and also the expenses incurred in implementing the academic projects.

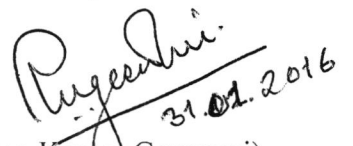
Mr. Gautom Bora, Member, BoG emphasis the need of reframing the syllabus of the entire subjects in all semesters. He stated that syllabus has to be framed to provide proper understanding of

000003

Film Making and in their specialized subjects step by step as the student moves from 1<sup>st</sup> semester to 6<sup>th</sup> semester. Mr. Bora also stated that academic infrastructure has to make available as per the design of the syllabus.

On the memorandum submitted by Sri Hiranya Kalita, Sri Pranjal Kashyap, Sri Sanjib Parasar and Sri Chunkham Ingo requesting for absorption them as permanent lecturers in RGFTI, the members of the BoG agreed to send recommendation to the government for taking necessary action as per norms to consider to absorb four of them in the permanent position of lecturers in the Institute. Mr. Bhuban Lahkar, Member BoG has informed that Mr. Sanjib Parasar, guest faculty, who has been serving in the Institute since 21<sup>st</sup> August 2009 have already attained 38 years on 31<sup>st</sup> December 2014. Mr. Premamanda Majumdar, Financial Advisor of the Cultural Affairs Deptt. has stated that government may consider for age condonation on the basis of qualifications and required/relevant experiences.

The meeting ended with vote of thanks from the Chair.

  
(Dr. Pradeep Kumar Goswami)  
Chairperson, Board of Governors,  
Regional Government Film and Television Institute

Memo. No. RGFTI.122/2013/

Dated: 29<sup>th</sup> January 2016

Copy for information and necessary action:

1. Dr. Pradeep Kumar Goswami, Chairperson, BoG, RGFTI
2. Sri Preetom Saikia, IAS, Commissioner and Secretary to the Govt. of Assam, Cultural Affairs Dept. Assam Secretariat, Dispur, Guwahati-6
3. Sri Bhuban Lahkar, Film Critique, Film activist, Member, BoG, RGFTI
4. Sri Gautom Bora, Film Director & Producer, Member, Bog, RGFTI
5. Sri Bibekananda Choudhury, ACS, Director of Cultural, Assam, Member, BoG, RGFTI
6. The Director of Technical Education, Assam, Kahilipara, Guwahati-19, Member, BoG
7. Dr. Samarendra Dandapat, Dept. of Electronics and Electrical, Engineering, Indian Institute of Technology, Room No #206, G-Block, Academic Complex, Guwahati AICTE Nominee,
8. Smti. Gitimoni Phukan, ACS, Director i/c, Member Secretary, BoG, RGFTI
9. Sri Premananda Mazumdar, AFS, Financial Adviser, Cultural Affairs Department, Govt. of Assam, Member, BoG, RGFTI
10. Dr. Bimal Krishna Sarma, Nodal Officer, RGFTI, Member, BoG, RGFTI
11. Sri Faruk Iqbal, I/c, Dept. of Audiography & Sound Engineering, RGFTI, Member, BoG, RGFTI
12. Sri Anup Hazarika, i/c, Dept. of Applied Acting, RGFTI, Member, BoG, RGFTI
13. Sri Kishore Kumar Sarma, i/c, , Dept. of Motion Picture Photography, RGFTI, Member, BoG, RGFTI
14. Sri Hemanta Kr. Deka, AFS, Finance and Accounts Officer, RGFTI, Special invitee, BoG, RGFTI

By order etc.  
  
31/1/16  
Director-in-charge,  
Regional Government Film and Television Institute