

Minutes of the 4th meeting of the Board of Governors of Regional Government Film and Television Institute, Kahilipara, Guwahati-19

Date: 16th February 2015, **Time :** 10.30 am. **Venue:** Conference Hall, Jyoti Chitran Film Studio, Kahilipara, Guwahati-19

Members present:

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| 1. Dr. Pradeep Kumar Goswami, | Chairperson, BoG, RGFTI |
| 2. Sri Bhuban Lahkar, Film Critique, Film activist, | Member, BoG, RGFTI |
| 3. Sri Gautom Bora, Film Director & Producer | Member, Bog, RGFTI |
| 4. Sri Bibekananda Choudhury, ACS, Director of Cultural Affairs, Assam | Member, BoG, RGFTI |
| 5. Smti. Gitimoni Phukan, ACS, Director i/c | Member, BoG, RGFTI |
| 6. Sri Safiur Rahman, AFS, Financial Adviser Cultural Affairs Department, Govt. of Assam | Member, BoG, RGFTI |
| 7. Dr. Bimal Krishna Sarma, Nodal Officer, RGFTI | Member, BoG, RGFTI |
| 8. Sri Faruk Iqbal, I/c, Dept. of Audiography & Sound Engineering, RGFTI | Member, BoG, RGFTI |
| 9. Sri Anup Hazarika, i/c, Dept. of Applied Acting, RGFTI | Member, BoG, RGFTI |
| 10. Sri Kishore Kumar Sarma, i/c, Dept. of Motion Picture Photography, RGFTI | Member, BoG, RGFTI |
| 11. Sri Debasish Sengupta, AFS, Finance and Accounts Officer, RGFTI | Special invitee, BoG, RGFTI |

Dr. Pradeep Kumar Goswami, Chairman of the Board of Governors, Regional Government Film and Television Institute initiates the discussion as per the agenda of the meeting.

Smti. Gitimoni Phukan, Director i/c detailed about the actions taken as per the resolution of the 3rd BoG meeting held on 3rd December 2014. The Director i/c informed that the Institute moved the proposal to the government for maintaining old fee structure for the 2nd and 3rd year students only and a 9 (nine) member committee has been formed to look into the students' requirements. She also informed that the PWD is in the process of completing the remaining works by engaging some other contractor. Regarding creation of post of Principal, faculty members, technical and administration staff, the relevant files are in process in the Finance Department, she added.

Dr. Pradeep Kumar Goswami, Chairperson has referred to the recent circular of All India Council for Technical Education regarding punitive actions for not having a qualified Principal, not maintaining prescribed Faculty: Student ratio, not adhering to Pay scale, or qualifications prescribed for teaching staff for more that 18 months including withdrawal of approval of the Institution etc.

Mr. Bhuban Lahkar, member of the BoG stressed on meeting the Hon'ble Chief Minister of Assam to apprise him of the problems of the Institute for an early solution as there has been no progress of all the initiative so far taken like creation of post of a permanent Principal, sufficient faculty members, technical and administrative staff and completion of the on-going construction of RGFTI new premises at Sila, Changsari. All the members agreed his suggestion and decided to meet the Hon'ble Chief Minister of Assam at an early date.

Ms. Gitimoni Phukan, Director i/c briefed the members about the action taken on the resolution of the last 3 (three) BoG meeting held during 2014. Mr. Anup Hazarika in-charge, Dept. of Applied Acting submitted an estimate of Rs. 11,29,000/- which will be required for conducting a two years

course in Applied Acting and proposed to enhance the duration of the present duration from one year to two year. The members agreed to the proposal and requested Director i/c to place the matter in the Academic Council for approval. At this juncture Mr. Gautom Bora pointed out the necessities of re-constitution of the Academic Council by inclusion of Dr. Pradeep Kumar Goswami and Mr. Bhuban Lahkar in the council. The members also asked all the in-charge of the Departments to submit the syllabus including the suggestions made by the experts who visited the Institute under the Academic Reforms programme. Mr. Faruk Iqbal informed that report will be submitted in the 1st week of April 2015 as presently there are lot of work relating to submission of the utilization of AICTE-NEQIP first phase.

Mr. Faruk Iqbal briefed the members about the equipments purchased which were already approved by the BoG in its previous meeting and also placed a list of books, films, journal and tutorial DVDs for approval of the Board. The Board requested Mr. Gautom Bora and Mr. Bhuban Lahkar to verify the list of Books and Films for procurement for the RGFTI Library.

Mr. Kishore Kumar Sarma, in-charge of the Dept. of Motion Picture Photography submitted a list of 7 (seven) items to be procured under AICTE-NEQIP project as suggested by the experts invited under academic reforms programme. The Board approved all the 7 (seven) items for purchase from the authorized dealers of the items.

Regarding upgradation of Regional Government Film and Television Institute to National level Institute the members urged to include the matter in the memorandum to be submitted to the Hon'ble Chief Minister of Assam.

Dr Bimal Krishna Sarma, Nodal Officer, RGFTI informed the members that the other Institutes like Assam Engineering Institute, which has also received the fund under the AICTE-NEQIP has been paying honorarium @ Rs. 3000/- to all the Non-official and official members and proposed to implement the same in the Institute. The Board approved the proposal to pay honorarium @ Rs.3000/- per sitting in the BoG meeting to all the members including the official members.

Mr. Anup Hazarika placed the matter of pay effect to its 5 (five) permanent employees whose services were regularized w.e.f.1st November 2002 in the erstwhile Jyoti Chitraban Film and Television Institute (JCFTI). He has stated that all the employees used to get the pay, PF and annual increments etc. since November 2002 during their service tenure with the JCFTI as per the norms of the Government of Assam. But, after the regularization in RGFTI they have been provided the basic pay without the inclusion of our earlier annual increments etc. Therefore, they are drawing less amount of monthly salary w.e.f. March 2011 and also losing the seniority of services though they are in the 17th year in service with RGFTI. Mr. Bhuban Lahkar has pointed out that the government should provide the pay effect in the salary of the 5 (five) permanent employees and request them to submit application on the matter. The Board members supports the views of Mr. Lahkar and recommend to include the matter in the discussion with the Hon'ble Chief Minister of Assam.

On discussing the importance to increase the numbers of sitting of BoG in a year, it is decided to arrange Board of Governors meeting once in every 2 (two) month. The Board decided to assemble in the 1st week of April 2015 for its 5th meeting.

The 4 (four) regular guest lecturers met the members and requested to absorbed them in the post of lecturer in their respective departments as they have been are providing services for more than 5 years continuously and requested to appoint them on contractual basis and also to release the honorarium on regular basis as they spend full day in the Institute. Mr. S. Rahman, FA, CAD pointed out that the Institute can appoint contractual only after creation of post and with the approval of the Finance Department of the Govt. of Assam. The member agreed to move a proposal to the government for positive consideration of their prayer.

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On discussing the present financial status of the Institute, the members suggested that there should be some permanent mechanism so that the Institute received fund as per requirements on sustainable basis so that no disturbance occurs in running academic programmes on time as per the academic calendar. The members stressed on the special intervention of the Hon'ble Chief Minister.

The meeting ended with vote of thanks from the Chair.

Pradeep
21.02.2015

(Dr. Pradeep Kumar Goswami)
Chairperson, Board of Governors,
Regional Government Film and Television Institute

Memo. No. RGFTI.122/2013/59/

Dated: 18th February 2015

Copy for information and necessary action:

1. Dr. Pradeep Kumar Goswami, Chairperson, BoG, RGFTI
2. Sri Bhuban Lahkar, Film Critique, Film activist, Member, BoG, RGFTI
3. Sri Gautom Bora, Film Director & Producer, Member, Bog, RGFTI
4. The Commissioner and Secretary to the Govt. of Assam, Cultural Affairs Dept. Assam
5. Sri Bibekananda Choudhury, ACS, Director of Cultural, Assam, Member, BoG, RGFTI
6. The Director of Technical Education, Assam, Kahilipara, Guwahati-19, Member
7. Dr. Samarendra Dandapat, Dept. of Electronics and Electrical, Engineering, Indian Institute of Technology, Room No #206, G-Block, Academic Complex, Guwahati AICTE Nominee, Member
8. Smti. Gitimoni Phukan, ACS, Director i/c, Member Secretary, BoG, RGFTI
9. Sri Safiur Rahman, AFS, Financial Adviser, Cultural Affairs Department, Govt. of Assam, Member, BoG, RGFTI
10. Dr. Bimal Krishna Sarma, Nodal Officer, RGFTI, Member, BoG, RGFTI
11. Sri Faruk Iqbal, I/c, Dept. of Audiography & Sound Engineering, RGFTI, Member, BoG, RGFTI
12. Sri Anup Hazarika, i/c, Dept. of Applied Acting, RGFTI, Member, BoG, RGFTI
13. Sri Kishore Kumar Sarma, i/c, , Dept. of Motion Picture Photography, RGFTI, Member, BoG, RGFTI
14. Sri Debasish Sengupta, AFS, Finance and Accounts Officer, RGFTI, Special invitee, BoG, RGFTI

By order etc.

Pradeep
23/2/15
Director-in-charge,
Regional Government Film and Television Institute