

**MINUTES OF THE 1<sup>ST</sup> MEETING OF THE BOARD OF GOVERNORS OF REGIONAL GOVERNMENT FILM AND TELEVISION INSTITUTE, KAHILIPARA, GUWAHATI-781 019 HELD ON 22<sup>ND</sup> FEBRUARY 2014 AT 11.00 AM.**

**Members Present:**

1. Dr. Pradeep Kumar Goswami, Chairperson, BoG, RGFTI
2. Mr. Gautom Bora, Member, BoG, RGFTI
3. Mr. Bhuban Lahkar, Member, BoG, RGFTI
4. Mr. Safiur Rahman, Financial Member, BoG, RGFTI
5. Mr. Hiranya Kumar Bhuyan, representative of the Director of Cultural Affairs, Assam
6. Dr. Bimal Krishna Sarma, Member, BoG, RGFTI
7. Mr. Faruk Iqbal Member, BoG, RGFTI
8. Mr. Anup Hazarika Member, BoG, RGFTI
9. Mr. Kishore Kumar Sarma, Member, BoG, RGFTI
10. Ms. Gitimoni Phukan, Director i/c, RGFTI and Member Secretary, BoG, RGFTI
11. Mr. D. Sengupta, Special Invitee, FAO, RGFTI

At the outset the Director i/c, Ms. Gitimoni Phukan welcomed the Chairperson and members of the Board of Governors to its maiden meeting. With permission from the chair, she briefed the members about the Institute, its courses etc.

The following are the points of discussion and decision of today's meeting:

**(I) Development and upgradation of Regional Government Film and Television Institute:**

Nodal Officer, RGFTI Dr. Bimal Krishna Sarma gave a detail status of the implementation of the project under which the permanent campus of the Institute at Sila, Changsari is being constructed.

The Chairman and the members expressed anguish at the delay in completion of construction by the PWD and urged Director i/c to pursue the matter with the government as the project was to be completed within December 2009.

Mr Faruk Iqbal, in-charge of the department of Audiography & Sound Engineering and Film and Video Editing spoke about certain problems in installation of the acoustic system in the newly constructed building. He informed that the problems are being worked out with the PWD for proper installation.

Details regarding purchase of equipment for the Institute under the project was also informed in detail to the members of BoG by the Nodal Officer.

After a detailed discussion, Chairman, Board of Governors, Dr. Pradeep Kumar Goswami suggested that all members of BoG should visit Sila, (the construction site) to get a firsthand knowledge of the progress of work and requested Director to make the arrangement at an early date.

**(II) AICTE- NEQIP Project:**

On permission from the chair, Sri Faruk Iqbal, I/c Dept. of ASE and FVE of RGFTI detailed about the special project of All India Council for Technical for Quality improvement in the North

Eastern states and stated that AICTE had sanctioned a sum of Rs. 5.00 crore for RGFTI, which is to be released in a phase manner in 3 years. Under this project, activities like conduction of seminars, workshops, special training programmes for faculty members and administrative officials, visit of experts from other academic Institutes, laboratories and purchase of teaching equipments will be taken up.

Sri Gautom Bora, member suggested for organizing 'Orientation programme' by engaging resources persons from Satyajit Ray Film and Television Institute and other Institutes of repute.

As required under the NEQIP project, the BoG approved the following:-

- i) Opening of a bank account at the nearest nationalized bank in the name of Regional Government Film and Television Institute exclusively for AICTE-NEQIP project. This account is to be operated by Director of RGFTI.
- ii) Engagement of a Chartered Accountant under the project.
- iii) Recruitment of an Administrative Assistant on a purely temporary basis during the project implementation period. Salary etc. of the employee is to be paid from the project fund. Members suggested that the candidate has to be a graduate from any discipline with adequate knowledge of computer.
- iv) Constitution of a sub-committee for selection of the candidate with the following members.
  - a) Director, RGFTI
  - b) FA, CAD,
  - c) FAO, RGFTI
  - d) One computer expert
  - e) Any member of BoG


#### Other matters:

- **Acute shortage of teaching and administrative staff and technicians:** Members of BoG while expressing serious concern on the matter urged Government to take immediate necessary steps to create the required no of post as approved in the cabinet urgently in the interest of the students.
- **Introducing English and Humanities:** BoG proposed introduction of English and Humanities in the integrated class in the interest of the students.
- **Increase of course duration of the Dept. of APA:** Increasing in duration of Applied Acting Course from the present one year to two year was discussed thoroughly by the members. It was suggested to take up the matter with the government.
- **Reconstitution of the Academic Council:** The Academic Council of the Institute is to be reconstituted with members having academic background and teaching and professional experience.

000003

- **Updation of Syllabus:** Members of the BoG suggested that the syllabus of the courses have to be upgraded at regular interval after due research to maintain the academic level with other Film Institutes of the country.

The meeting ended with vote of thanks from the Chair.



(Dr. Pradeep Kumar Goswami)  
Chairperson, Board of Governors,  
Regional Government Film and Television Institute

Memo. No. RGFTI.122/2013/12/

Dated: 25<sup>th</sup> April 2014

Copy for information and necessary action:

1. Dr. Pradeep Kumar Goswami, Chairperson, BoG, RGFTI
2. Mr. Gautom Bora, Member, BoG, RGFTI
3. Mr. Bhuban Lahkar, Member, BoG, RGFTI
4. Mr. Safiur Rahman, Financial Member, BoG, RGFTI
5. Mr. Hiranya Kumar Bhuyan, representative of the Director of Cultural Affairs, Assam
6. Dr. Bimal Krishna Sarma, Member, BoG, RGFTI
7. Mr. Faruk Iqubal Member, BoG, RGFTI
8. Mr. Anup Hazarika Member, BoG, RGFTI
9. Mr. Kishore Kumar Sarma, Member, BoG, RGFTI
10. Ms. Gitimoni Phukan, Director i/c, RGFTI and Member Secretary, BoG, RGFTI
11. Mr. D. Sengupta, Special Invitee, FAO, RGFTI



Director-in-charge,  
Regional Government Film and Television Institute